

APPLICATION FOR DECK PERMIT

REAL ESTATE TAX I.D. #: _ _ - _ _ - _ _ _ _ - _ _ _ _



7607 W College Drive
Ph: (708) 361-1804 Fax: (708) 923-7112
building@palosheights.org

APPLICANTS: COMPLETE ALL ITEMS AND SUBMIT WITH ALL SUPPORT DOCUMENTATIONS		
LOCATION OF IMPROVEMENT	ADDRESS _____ SUBDIVISON _____ LOT _____	
OWNER	NAME _____	PHONE
	ADDRESS _____	Home: _____
	EMAIL _____	Business: _____ Cell: _____
CONTRACTOR	NAME _____	Business: _____
	ADDRESS _____	Cell: _____
	CONTACT _____	
EMAIL _____		
<p>Post holes for deck must be 42' below grade (frost line). Decks cannot be located in easements. Decks are required to be located within the buildable area. Not allowed to encroach into side yard setback. Maximum spacing between balusters is 4" apart. Remove all vegetation below deck. Cover with 2" gravel over vapor barrier (4-mil plastic). Handrail required on steps for 2 or more risers. Submit drawing of deck, material list, and plat of survey showing location of deck on property.</p> <p>Post Holes, framing, & final inspections required</p> <p style="text-align: center;">Call Building Department for Inspections. 24 Hour Notice Required.</p>		TOTAL COST OF IMPROVEMENT \$ _____
<p style="text-align: center;">**BUILDING DEPARTMENT USE ONLY**</p> <p>BUILDING PERMIT NO. _____</p> <p>BUILDING PERMIT FEE \$ _____</p> <p>_____</p> <p>APPROVED BY</p>	<p>I hereby declare that the above information is correct, and I do agree, in consideration of and upon issuance of a building permit, to perform only such work as described herein. I further declare that I am the owner, his contractor or authorized agent and have permission from the owner to apply for this permit.</p> <p>I/WE AGREE TO CONFORM TO ALL APPLICABLE LAWS, ORDINANCES AND CODES OF THIS JURISDICTION.</p> <p>_____</p> <p style="text-align: center;">Print Name</p> <p>_____</p> <p style="text-align: center;">Signature of Applicant Date</p>	

Required Information for Decks



- Location on site and dimensions of deck **MUST** be indicated on plat.

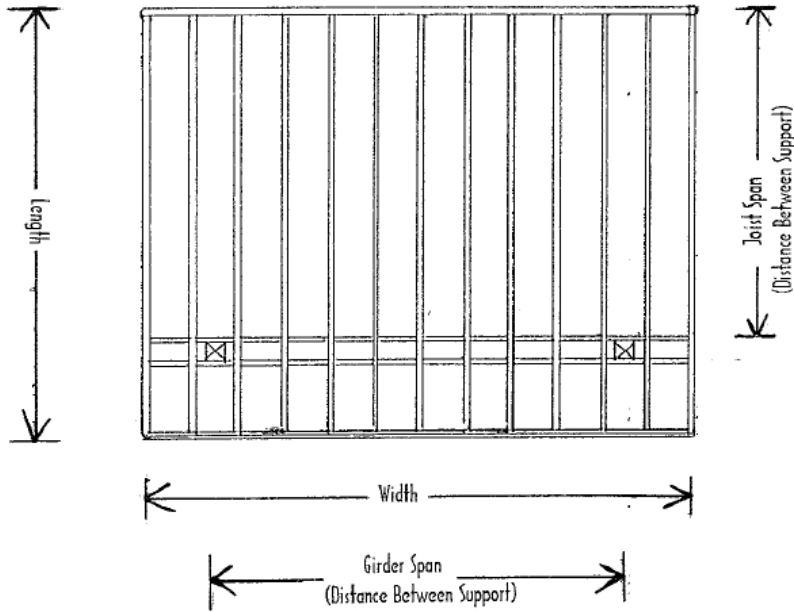
Deck Construction

- **Posts:** Indicate sizes, species, lumber grade, location and spacing.
- **Post depth:** Must be 42” minimum in ground (treated wood)
- **Girders:** Indicate size, lumber grade, species, and span (spacing of posts)
- **Floor Joists:** Indicate size, lumber grade, species, span and spacing.
- **Elevation:** Indicate elevation of floor from grade.
- **Guardrail:** Indicate location and heights (36” minimum above deck)
- **Handrails:** Required on steps with 3 or more risers.
- **Preparation:** Remove all vegetation below deck. Cover with 2” gravel over vapor barrier (4-mil plastic)

For Faster Permit Approval

On Your Drawing, Make the Following Notations

Additional Notes:
Please specify



Size Of Joist
Size Of Girder
Joist Spacing
Bearing Points
Grade Of Lumber
Type Of Decking
Height Above Grade
Width
Length
Stairs
Railings

Incomplete Drawings May Cause Unnecessary Delay