



City of Palos Heights

Water and Sewer Committee

Tuesday, April 23, 2019

Minutes

CALL TO ORDER

Chairman Bylut called the Water and Sewer Committee meeting to order at 6:30 p.m. at the Palos Heights City Hall, 7607 W. College Drive. In attendance were Chairman Bylut, Aldermen McGrogan, Fulkerson, and Basso, Adam Jasinski, Dan Nisavic Administrator, and Recording Secretary Margaret Carey. Also present were Aldermen Key, Kramarski, and McGovern.

APPROVAL OF MINUTES

Chairman Bylut made a Motion to approve the minutes of the Water and Sewer Committee meeting held on February 26, 2019, seconded by Alderman McGrogan. On a voice vote, the motion passed unanimously.

PUBLIC COMMENT – none.

DIRECTOR'S REPORT

Public Works Director Adam Jasinski presented the following reports:

Water main repairs.

There were 5 water main breaks.

1. 2-28-2019 – 13416 Westview. This was a pretty major break, but there was no long-term water shut down.
2. 3-8-2019 – 125th Street at 74th Avenue
3. 3-16-2019 – 12455 Moody
4. 3-23-2019 – 12436 Austin
5. 3-26-2019 – 12536 Parkside

Repairing and rebuilding sanitary sewer manholes per RJN/MWRD recommendations.

Based upon recommendations, we have 20+ repairs that we are working on.

Lift station repairs.

We are continuing maintenance.

Oak Lawn Water Main Project

The City will meet with Oak Lawn and their consultant on April 30th to discuss allowing them to run a water main through our city.

Request approval for IEPA-mandated cross contamination / backflow survey with BSI, Inc.

Director Jasinski explained the nature of backflow and why it happens. When it does, there is a potential for contamination into our water. The IEPA requires a water survey every 2 years. We ask residents and commercial properties to complete the survey. BSI can assist with facilitation of the surveys. The surveys can be sent out with our water bills. BSI will then gather all of the data on returned surveys and charge the City \$2 per returned survey. 10% would be considered a “good” return rate. Jasinski added that the City will post the survey information on the City’s website and Channel 4.

Alderman Bylut moved to approve contracting with BSI to assist with data collection on our water surveys at a cost of \$2 per returned survey, seconded by Alderman McGrogan. Alderman Fulkerson abstained. On a voice vote, the motion passed unanimously. **Agenda**

70th Lift Station and Menominee Lift Station progress report.

The plan was to renovate with RJN, but they cannot complete the project with their resources. An update will be provided at the next committee meeting.

MWRD

Public Works Director Adam Jasinski reported:

Annual Summary Report (ASR) – has been submitted and is currently being reviewed by MWRD.

Long-Term Operation and Maintenance Program (LTOMP) – in progress and is 60% done. Due by July 10.

Private Sector Program (PSP) – in progress and is 60% done. Due by July 10.

MORRIS ENGINEERING

Director Jasinski sought approval for payments to Morris Engineering in the amounts of \$2,877.50 and \$1,317.50 for professional services to prepare the survey of Menominee Lift Station and Oak Lawn water main review.

Alderman Bylut moved to approve the payments to Morris Engineering, seconded by Alderman Fulkerson. On a voice vote, the motion passed unanimously.

RJN ENGINEERING

1. 2019 Smoke Testing will commence in May/June by RJN Group. 70% of the work is remaining from the 2018 contract. Director Jasinski explained that smoke testing is necessary to catch failures in the sanitary sewer system. The Public Works Department will notify residents of the testing via the website, Channel 4, and door tags. This is a mandate from MWRD and is a good way to identify problem areas.
2. Request approval to enter into an agreement with RJN Group to provide “On-Call Sewer Collection System Services”. RJN will provide planning, assessments, reviews, presentations, inspections and general sewer consulting services as needed – at a cost of \$15,000.00.

Alderman Fulkerson moved to approve the consulting project by RJN Group for On-Call Engineering at a cost of \$15,000.00, seconded by Alderman McGrogan. On a voice vote, the motion passed unanimously. **Agenda**

EQUIPMENT PURCHASE / BUDGET REVIEW

Director Jasinski sought approval to purchase 2 valve Auma actuators from Henry Pratt in the amount of \$11,202.00. These are electric motors that control valves at the Rt. 83 Pump Station.

Alderman McGrogan moved to approve the purchase of 2 valve Auma actuators from Henry Pratt in the amount of \$11,202.00, seconded by Alderman Bylut. On a voice vote, the motion passed unanimously.

Agenda

OLD BUSINESS

Discussion of Water Rates and Long Range Capital Plan.

At the last Committee meeting, staff were directed to seek a proposal for a consultant to perform a Water and Sewer Rate Study. Director Jasinski presented a proposal received from Christopher Burke Engineering to perform the study at a cost of \$13,400.00. Committee members discussed the proposal and whether there was a need for the study.

Alderman Basso moved to approve the proposal from Christopher Burke Engineering to perform a Water Rate Study at a cost of \$13,400.00, seconded by Alderman McGrogan. **Agenda**

NEW BUSINESS – none.

ADJOURNMENT

There being no further business, Chairman Bylut moved to adjourn, seconded by Alderman Fulkerson. All in favor.

Meeting adjourned 7:00pm.

Respectfully submitted,

Margaret Carey, Recording Secretary