

# CITY OF PALOS HEIGHTS



## Recreation Committee Meeting Minutes March 12, 2019

### CALL TO ORDER

Chairman Key called the regular meeting of the Recreation Committee to order at 7:00 p.m. at the Palos Heights Administration Center, 7607 W. College Drive. In attendance were Chairman Key, Alderman Bylut, Alderman Clifford, City Administrator Dan Nisavic, Lake Katherine Director Gareth Blakely, and Recording Secretary Margaret Carey. Absent was Alderman McGovern.

### APPROVAL OF MINUTES

Chairman Key moved to approve the minutes of the February 12, 2019 meeting as written, seconded by Alderman Bylut. All in favor. Motion carried.

**PUBLIC COMMENT** – none.

### LAKE KATHERINE REPORT:

Lake Katherine Director Blakely provided the update:

- The “Night of Nature Wine and Art” was attended by 30 and was met with positive reviews.
- Blakely has been conducting prescribed burns at 7 locations across Lake Katherine. LK holds an EPA permit and local fire departments are informed immediately before and following a burn.
- “Dyeing of the Waterfall” will take place on Monday, March 18<sup>th</sup> at noon. This event is scheduled for the weekend closest to St. Patrick’s Day.
- The annual Lake Katherine “Community Partnership Lunch” was held March 12<sup>th</sup>. It was attended by Mayor Straz, Alderman Key, and community groups that consistently volunteer and support the mission of LK. Alderman Key complimented Director Blakely and his staff for the success of the lunch and their efforts to recognize the importance of our community partners.

### PARKS & RECREATION REPORT:

City Administrator Nisavic provided the Parks & Recreation update:

- Nisavic distributed the draft Parks & Recreation Master Plan document.
- The new Director of Parks and Recreation, Matt Fairbanks, will begin on Monday, April 1. Matt will attend a staff meeting the week before he starts. Nisavic indicated he is planning a “meet & greet” on Fairbanks’ first day. Elected officials will be invited.
- Oak Lawn Water Main Project. Staff are working on the Memorandum of Understanding (MOU) for this project. The pipeline will travel on ComEd property, through the ball fields at Crawford Park. Everything will be restored. The timeline of the project is planned around the

baseball season, so as not to affect any games. The work will likely begin at the end of baseball season.

- Feldner Property Update. The City has acquired the County permit to begin the demolition, and can begin after March 23, 2019.
- Request of Fee Waiver. The PLOWS Council on Aging has submitted their annual fee waiver request for use of the Orchard Room on April 27 from 9am – 2:30pm.

Chairman Key moved to approve the fee waiver request as presented, seconded by Alderman Clifford. On a unanimous voice vote, the motion carried.

## **NEW BUSINESS**

1. Upland Design Proposal for Palmer Park. City Administrator Nisavic presented the proposal for scope of services. The proposed schedule has anticipated dates for plans and bid documents completed this year and work to be completed by fall, 2020.

Chairman Key moved to approve the proposal from Upland Design to redesign Palmer Park for the cost of \$60,225, seconded by Alderman Bylut. On a unanimous voice vote, the motion carried. **AGENDA**

2. Bid Results for Swimming Pool Concrete Project. City Administrator Nisavic presented the bid results from the bid opening on March 11. Country Landscape and Supply, Inc. was the low bidder at \$99,948.13. Nisavic requested the Committee's consent to accept the low bid and move this item to the City Council agenda for approval.

Alderman Bylut moved to approve the low bid from Country Landscape and Supply, Inc. to complete the Public Swimming Pool Improvements project for the cost of \$99,948.13, seconded by Alderman Key. On a unanimous voice vote, the motion carried. **AGENDA**

3. City Administrator Nisavic updated the Committee about the tennis and pickle ball courts. The contractor has been contacted to finish the courts, to be open by spring.

## **OLD BUSINESS**

Chairman Key asked if there is a sign for Meyers Park. City Administrator Nisavic said, yes, there is a sign for the park and it will be installed. Aldermen Key and Clifford indicated there should be a reception. Invite elected officials, Recreation staff, and the Women's Club.

## **ADJOURNMENT**

There being no further business, Chairman Key moved to adjourn the meeting, seconded by Alderman Bylut. All in favor.

Meeting adjourned at 7:20 p.m.

Respectfully submitted,

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Margaret Carey  
Recording Secretary