



City of Palos Heights  
Water and Sewer Committee  
Tuesday, January 25, 2022  
Minutes

**CALL TO ORDER**

Chairman Bylut called the Water and Sewer Committee meeting to order at 6:32 pm. In attendance were Chairman Bylut, Alderman Key, Alderman McGrogan, Alderman Begley, Public Works Director Adam Jasinski and Recording Secretary Gina Marcotte.

**APPROVAL OF MINUTES**

Chairman Bylut made a Motion to approve the minutes of the Water and Sewer Committee meeting held on November 23, 2021, seconded by Alderman McGrogan. On a voice vote, the motion passed unanimously.

**PUBLIC COMMENT** – None.

**DIRECTOR'S REPORT**

Director Jasinski presented the following reports/considerations:

- **Watermain Breaks:** There have been 67 total in 2020, 45 total in 2021 and 7 watermain breaks year to date. Director Jasinski stated that it shows an improvement but noted that it is very difficult to determine when a break would occur.
- **VFD Purchase at Oak Hills Lift Station \$8,825:** Director Jasinski discussed that there was a variable frequency drive for a motor that blew up at the Oak Hills Lift Station. The cost of repair was \$8,825. Director Jasinski authorized the purchase of the VFD due to the long wait time to receive it. It is expected that the new VFD will arrive in June. Director Jasinski also noted that the department should have three operational pumps so if one goes down the department still has two working pumps. Alderman McGrogan stated that, with the long wait time of receiving ordered items, it would be beneficial for Director Jasinski to take inventory of the critical items that the department needs to have on hand so they can order those parts in advance.
- **Request Final Payment to Sewertech LLC in the amount of \$29,374.59 for work on the City of Palos Heights 2021 Clean and CCTV Program:**

Director Jasinski requested approval for final payment to Sewertech LLC in the amount of \$29,374.59. Director Jasinski noted that the work done by Sewertech LLC was authorized by City Council on May 4, 2021. This is the second and final payment to them. This will wrap up the 2021 program and we were able to clean and televise the entire neighborhood of Palos Gardens. During the project, we noticed two areas where the sanitary sewer sheared off and could potentially cause problems for a couple of homes. We were able to make those repairs in the month of December, and the rest of the issues that we found are being noted by the engineering firm to come up with a plan to repair those issues and residents were notified if their lines were blocked.

Alderman Bylut stated that he felt it was a valuable program because we can handle issues before they become more serious of a problem.

Alderman Bylut moved to approve the final payment to Sewertech LLC in the amount of \$29,374.59, seconded by Alderman Key. On a voice vote, the motion passed unanimously.

**-AGENDA**

**PROFESSIONAL SERVICES**

Director Jasinski sought approval for:

1. Sanitary Lift Station Rehabilitation Update: Director Jasinski stated that they are currently going out to bid for the Menominee Lift Station Rehabilitation. That is due back for the City Council meeting on Tuesday, February 15<sup>th</sup>.
2. 10 year CIP Plan Update: Strand and Associates are near the completion of the ten year CIP program. We already have a list of projects that we will present to this committee next month. We would like to bring Stand and Associates here for our next meeting so that we can go over all of the projects we have planned as well as the cost of the projects. We would like to discuss how we can finance these projects also. Alderman Bylut recommended changing the time of the meeting to an hour so they would have enough time for the presentation and discussion.

Alderman Bylut moved to approve having the February 23, 2022 Water and Sewer Committee meeting begin at six p.m. instead of 6:30 p.m. to accommodate a presentation, seconded by Alderman Begley. On a voice vote, the motion passed unanimously.

3. Sanitary Sewers: With the cleaning and televising of the sewers, RJN Engineering put together a five-year plan on how to handle the lining of the sewers. Director Jasinski is discussing that program with them and that will also be presented to the committee next month or the month after to determine which engineering projects we would like to move forward with.

**OLD BUSINESS** – None.

**NEW BUSINESS**

Alderman McGrogan noted he wanted to compliment Director Jasinski's snow removal staff and the great job they did. Aldermen Bylut, Begley and Key agreed.

**ADJOURNMENT**

There being no further business, Chairman Bylut moved to adjourn, seconded by Alderman Key. All in favor.

Meeting adjourned at 6:49 p.m.

Respectfully submitted,

---

Gina Marcotte, Recording Secretary